

RECEIVED JAN 02 2009

Athabasca University

Financial Services, Contract Services Unit
December 22, 2008

BILL DONAHUE ASSOCIATES
205 – 10525 Jasper Avenue
Edmonton, AB T5J 1Z4

RE: CONTRACT FOR SERVICE # C3951

Dear Mr. Donahue:

Pursuant to Clause 13.15 of the Contract for Services C3951, effective April 1, 2008, between **BILL DONAHUE ASSOCIATES** and the **Athabasca University Governing Council**, this letter is to advise you that Athabasca University desires to amend this contract as of the above date as follows:

Amend Schedule "A", Term of Agreement, which now reads:

Subject to Article 9.0, this Agreement shall commence on **April 1, 2008**, and shall terminate on **October 1, 2008**.

To read:

Schedule "A", Term of Agreement

Subject to Article 9.0, this Agreement shall commence on April 1, 2008, and shall terminate on **December 31, 2008**.

Amend Schedule "C", Payment, Clause 1.0, which now reads:

- 1.0 The maximum fee payable pursuant to the terms of this Agreement by the UNIVERSITY to the CONTRACTOR shall be **Twenty Thousand (\$20,000.00) Dollars, plus any taxes that apply, plus reasonable, preapproved out-of-pocket expenses**, which shall be paid during the Term by the UNIVERSITY as follows:

To read:

- 1.0 The maximum fee payable pursuant to the terms of this Agreement by the UNIVERSITY to the CONTRACTOR shall be **Thirty Thousand (\$30,000.00) Dollars, plus any taxes that apply, plus reasonable, preapproved out-of-pocket expenses**, which shall be paid during the Term by the UNIVERSITY as follows:

Athabasca University confirms that all other terms remain as originally accepted by both parties.

To accept these amendments this letter must be dated and witnessed when executed, with two (2) copies returned to Contract Services. We will then arrange to have the amendments signed by the appropriate Athabasca University signing authority and return a fully executed copy for your records.

***PLEASE NOTE:** *Fax or electronic copies of the signed amendment are sufficient for our purposes. Should you wish to utilize this option it is only necessary to return one (1) copy of the signed and witnessed document.*

Thank you in advance for your prompt attention. Should you have any questions or require additional information please contact the undersigned at your earliest convenience.

Sincerely,



Kimberley Cameron
Contract Administrator

cc: Lori Van Rooijen, Vice-President - Advancement
Troy Tait, Government Relations Office
Blanche Emes, Administrative Assistant
Accounts Payable

IN WITNESS WHEREOF the parties have hereunto affixed their signatures the day and year written below.

THE ATHABASCA UNIVERSITY GOVERNING COUNCIL

Date: Jan 6/09

[Signature]
Murray Walford
Director, Financial Services

Date: Jan 6, 2009

[Signature]
Witness

CONTRACTOR

Date: Jan 21, 2009

[Signature]
Per: Bill Donahue
Bill Donahue Associates

Date: Jan 21, 2009

[Signature]
Witness

Robin Donahue
Print Name of Witness

29, 2550 7 Twp Rd 512, 4 Spine
Address Arone

780-476-6499
Telephone No.